

## **Chew Valley School Society (PTA) Meeting**

Thursday, April 25 2019 at 6.30pm, Chew Stoke

### **Present:**

Nikki Taber, Vicki Payne, Kate Rowlands, Caroline Perrett, Wendy Sims, Penny Rowlands, Sarah Warburton and Ally Laing.

### **Apologies:**

Angela Cruse, Deborah Elsom,, Katie Kingdon and Nicola Ainger.

### **Minutes of last meeting:**

The minutes were accepted as accurate.

### **Actions from last meeting:**

***Action:** Deborah and Katie to discuss roles of trustee and signatory with Penny/Wendy, and complete the necessary sign-up paperwork. [Done]*

***Action:** Committee members to note new donation text code and to be on the look-out for the old code. If you spot it on any literature or the web, please let Penny know and we'll get it removed. [Done]*

***Action:** All. Spread the word amongst parents, friends, family and work colleagues that we are looking for some assistance re grant writing. [Ongoing]*

***Action:** Updated fundraising flyer for Year 7 Parents Evening on Thursday April 4<sup>th</sup>. [Done]*

***Action:** All to focus efforts on Quiz Night prep, to communicate via WhatsApp and to attend meeting (if possible) on Monday 18<sup>th</sup>. [Done]*

***Action:** All to let Penny know if you can volunteer for 10K. [Ongoing]*

***Action:** Kate to get a list of feeder schools to Penny. [Done]*

***Action:** CVSS to put (PTA) after its title, for clarity, where appropriate.[Done]*

**Financial update:** A full report was submitted by the Treasurer.

### **Other financial business:**

- **500 Lottery Club.** Penny announced that all preparations to get the lottery up and running had been completed and we were ready to launch. She ran through the scheme with the committee, its rules, regulations, and administration. The first lottery draw would be during the first week of July.

***Action:** All to promote 500 Lottery Club.*

- **Fundraising promotions.** Members agreed it would be good to continue promoting standing orders/Easy Fundraising at forthcoming school events until the end of term.
- **Amazon Smile.** Vikki volunteered to look into this fundraising scheme as a potential revenue stream for us.

***Action:** Vikki to look into Amazon Smile and report back.*

- **Grants.** Committee members were encouraged to continue looking into grants for the school via local firms, their employers and infrastructure projects. Members were asked to enquire at their places of work.

*Action: All to continue to seek funding from grants.*

- **Counselling 2019.** The committee agreed to fund this valuable resource for students.
- **Request for funding for arts materials for A Level students.** This was unanimously approved by the committee.

#### **Appointments:**

- **New vice-chair** – regrettably, Nicola is leaving, and Penny is seeking support as chair.

*Action: Step up if you'd like to be the vice-chairman! Please see Penny.*

- **Trustees and bank signatories** – Deborah and Katie have kindly volunteered. *Thanks both!*

#### **Recent events:**

- **Quiz Night.** A fantastic £1,560.33 was raised. A record-breaker. Penny thanked everybody involved in making it such a resounding success!

*Action: Members to discuss 2020 Quiz Night at later date. All ideas welcome.*

#### **Forthcoming events:**

- **Chew Valley 10K Run. 9 June.** Let Penny know if you'd like to be a marshal or can help in any way.
- **Year 8 Parents Evening. 6 June.** To serve teas and coffees. Sell second-hand uniforms and promote the 500 Lottery Club.
- **Summer Concert. 27 June.** Promote 500 Lottery Club.
- **Year 6 Induction Evening. 4 July.** Teas, coffees, present to parents. Promote standing orders/Easy Fundraising and the 500 Lottery Club.
- **End of year CVSS (PTA) Social at Chew Kitchen.** A Friday at the end of June or a Friday in July.

*Action: All please note dates and look out for Doodle Polls to register availability.*

- **Suggestions for next year.** Penny asked that the Bingo Night be held in **November** next year, not December, as it was too close to the Santa Scramble. All agreed. A Comedy Night was suggested for June next year? To be discussed at a later date.

#### **School matters:**

- **School uniforms for families experiencing hardship.** Kate told the committee that there was very little unclaimed uniform or PE kit at school. Kate also reported that as a result of a recent survey, blazers would not be introduced in the next academic year.
- **School cupboard tidy.** A number of committee members volunteered to help Wendy with the cupboard tidy at school. **The cupboard tidy date will be Monday 20<sup>th</sup> May at 3.30pm.**

#### **End of year:**

- **CVSS (PTA) newsletter.** To be drafted and published.

*Action: Penny, Wendy and Ally to work on content ideas.*

- **CVSS (PTA) school website updates.** Penny asked if members would mind having their names listed on the school website's PTA page. All agreed. Penny would also get the 500 Lottery Club listed there. Ally to look at the wording online.

*Action: Penny and Ally to work on website updates.*

**AOB:**

**Academic diary dates.** Kate said she'd provide a full list of school event/dates for the next academic year and submit these to the committee.

*Action: Kate and Penny to discuss academic diaries for 2019/20 and confirm dates.*

*All to note school events/dates, once published.*

**Outreach:** All to spread the word about our committee and encourage new members, where possible.

**Date of next meeting – tbc.**