



Chew Valley School Society

Minutes of the November Meeting

Monday 19 November, 2018

Present:

Penny Rowlands, Wendy Sims, Ally Laing, Deborah Elsom, Caroline Perrett, Katie Kingdon, Nikki Taber, Sam Warnecke, Lucy Pover, Brian Wibberley, Gareth Beynon, Kate Rowlands and Lorraine Pearce.

Apologies:

Nicola Ainger, Gen Moat, Vicki Payne.

Minutes of the last meeting:

The minutes were accepted as accurate and approved.

Financial Update:

- The recent school anniversary event raised £221.
- The Career Evening donations raised £17.66.
- The donation from the 10K run had been received.
- £200 had been raised through easy fundraising. And £469 through standing orders. A recent appeal for more standing orders saw 4 new sign-ups sent to the Treasurer, with £10 a month being the average amount. These forms will be made available at future events like the Santa Scramble and at Bingo.

Santa Scramble Event:

To take place on December 2nd at Chew Valley School. All volunteers welcome and doodle poll would be issued.

Full details of requirements and purchases would be co-ordinated through WhatsApp, however a brainstorming session followed to discuss the basic items and agree pricing.

Food and drink

Katie kindly agreed to co-ordinate food, and would bring warming dishes.

Refreshments would include:

Sausages

Veggie sausages - Ally

Bacon

Ketchup

Brown sauce

Mustard – Wendy

Homemade cakes – Penny

Tea, coffee, milk, hot chocolate, marshmallows, squirty cream

Squash (blackcurrant and orange), cans

Agreed £2.50 for hot dog or bacon roll

Marshals would be given refreshments in exchange for raffle ticket

Set-up items

Urn x2 – turn on one hour beforehand

Tables x6 – Kate

Tablecloths

Extension leads

George Forman grill - Caroline

Christmas Tree/Festive outfits

Float

Standing Order forms - Kate

Signage and price lists - Wendy

Bingo Event:

There then followed a discussion about the Bingo event on December 6th.

Penny introduced Lorraine Pearce who had volunteered to be our bingo caller. Lorraine had experience of running these fundraisers at her local primary school.

Posters and roadside signs were distributed among members who agreed to put them up across the local villages. Kate said parents had been notified via text and Insight and further reminders would be sent. Nicola would do a doodle poll for volunteers.

Members agreed all business would be completed through WhatsApp, but discussed a basic inventory for the CVS Bingo.

We would need:

Bingo games and books

Members said the games went on too long last year and agreed to reduce the number from 10 to 8 games.

Bingo books were in the cupboard. Also needed were a pack of cards and some post-its.

Food and drink

Tea, coffee, squash, sugar, milk, crisp, cans and chocolate bars needed.

Katie agreed to co-ordinate the food side. Caroline said she'd get the cans and selection boxes.

Raffle and raffle tickets

All members agreed to seek prizes for the raffle and Penny to check the number raffle books in the cupboard.

Post-its and a pack of cards needed for the night.

Hampers

Each would contain wine, biscuits, crisps, jar of pickle or jam.

Caroline to get boxes from work, Ally to get wrapping paper and wrap boxes.

Guess the weight of the cake

Katie to make cake.

Christmas Carols and Service:

The event takes place on December 18th at Chew Magna Church. School children and staff take part in the festive evening, and the CVSS hands out free mince pies and mulled wine at the end. Guests are not charged. A donation box is on display.

Nikki and Ally said they were available for the event. Any further volunteers welcome.

Wendy to check if we need a licence to serve alcohol and to obtain one if members agreed.

Inventory requirements

12 bottles of mulled wine – Caroline to get

Mince pies

Squash (pre-made in plastic cups)

Glasses

Urn from cupboard

Donation box

Other agenda items deferred:

Members used time at the meeting to discuss urgent, forthcoming events. Due to time constraints, all non-urgent agenda items were therefore deferred to the next meeting.

AOB:

Kate asked if the Society would donate £1,000 for the purchase of 15 microscopes for Key Stage 3 learners. Members unanimously approved the funding request.

Date of next meeting:

The next Society meeting will be on 14th January, 2019 at 7.30pm. Chairman to host.

