

CHEW VALLEY SCHOOL SOCIETY

Minutes of meeting held at The Pelican Inn

On Monday 11th June 2018 at 7.30pm

Present

Chair	Penny	Fundraisers
Vice Chair	Nicola	Hazel
Treasurer	Kirsty	
Secretary	Wendy	
School	Kate	

ACTIONS

Apologies

Gen, Ali P, Vicki, Angela, Katie, Deborah, Ally L, Caroline

Approval Of Last Meeting Minutes

Outdoor Shelter – CVSS has paid school for this and work is to be scheduled

Nicola and Penny have been appointed as new trustees

KJ

Financial Update

Kirsty retiring at the end of this academic year. Phil a contact of Hazels will cover Treasurer position for a year - thank you Hazel & Phil!

KJ & HJ

Kirsty has urn, wine, juice, water, squash, and fizzy drinks. Urn can be stored in the school cupboard. Wendy to buy plastic boxes for cupboard

KJ
WS

Can now do online banking – new Treasurer to set up when elected

Kirsty to close the reserve account and put the funds into the current account

KJ

Data Protection

Make sure all paper lists containing personal details from events are shredded.

Gift aid – Kirsty has people's personal details for gift aid – we will introduce a standard policy of keeping gift aid forms for 5 years.

We need a privacy policy to cover ourselves for GDPR

VP & WS

Please can everyone on the committee double check that they do not have any paper or electronic documents with personal details of parents on them e.g. contact lists. If you do please shred or delete, if you're not sure please double check with Wendy or Vicky

ALL

Quiz Night Feedback	
<p>Went well – very last minute ticket sales</p> <p>Only 5 business teams</p> <p>£962 raised</p> <p>Platters worked well – next year deliver to tables instead of getting everyone to collect as this became a bit confused</p> <p>Loads of bread left over – 20 batons is plenty</p> <p>Vicky to feedback to quiz master that we felt that he got the difficulty level right and would he do it again next year?</p>	VP
School Events This Term	
<p>27th June Summer Concert – CVSS help not required for this event</p> <p>Art Show private viewing – Booked for Monday 2nd July 2018</p>	
Next Years Events	
<p>Social Evening – Booked in for Thursday 27th September</p> <p>Santa Scramble Refreshments – Booked in for Sunday 2nd December</p> <p>Bingo Night – Booked in for Thursday 6th December, later in the week than usual to allow a few days between this and the Santa Scramble. Nepal fundraising group would like to do cakes</p> <p>Xmas Fayre – decided not to hold again this year as we already have 2 big events in December</p> <p>Harvest Home – Saturday 8th September. Penny to liaise with organisers. We'll offer to do pancakes and drinks and also possibly a coconut shy. The Nepal fundraisers to do cakes. Penny to confirm exactly what they would like us to do</p> <p>Quiz – Booked for Friday 29th March</p> <p>60th anniversary – CVS has its 60th anniversary this year. The school would love a whole school photo but is not having any luck with finding a photographer to do this – if anyone has any contacts that can do this please let Kate know. CVSS will get involved in helping to plan the celebrations.</p> <p>Careers Fair – Potentially in the last week before October half term. We will look to have a lost property sale here.</p> <p>Carol Concert – Booked for Tuesday 18th December</p> <p>School Open Evening - Booked for Thursday 20th September</p>	ALL
Any Other Business	
<p>CVSS EOY Newsletter – summary of what we funded, our events, ways to support – e.g. gift aid, upcoming events, next meeting date.</p>	WS

Lost property – school have handed out named stuff – we will dispose of everything left over after 1st July – hope to sell as much as poss. that is in good condition

Thursday 5th July new intake meeting – WS to produce flyers to go on the chairs promoting CVSS and the ways in which parents can donate. Nicola to make short speech. Wine served in the library

School are looking at the ways they reward pupils. They have suggested a Cup for the winning house to be awarded each year. Society very happy to support this.

Also looking for ideas on how to reward the winning House at the end of the year. Kate to discuss further at school to finesse.

Date of Next Meeting

TBA