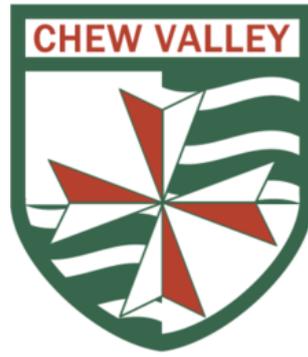


Chew Valley School



Behaviour Expectations Guidance for Students and Parents/Carers

Expectations

The classroom is a place of learning. Please remember that at Chew Valley School learning comes first, teachers have the right to teach and all students have the right to learn.

During lessons we expect all students to do the following:

- Arrive on time
- Sit where they are told
- Bring the correct equipment
- Listen respectfully when others are talking
- Keep off task conversations for social time
- Work in silence when an adult asks them to
- Not to eat or drink in lessons (only water)
- Speak to others with respect

As a large community, we want to all enjoy working in a clean, safe and orderly environment that promotes mutual respect and positive relationships.

We therefore expect students at all times to:

- Respect the school environment. The cost of repairing vandalism will be charged to the culprit(s).
- Report any damage.
- Respect the property of others. Only use with the permission of the owner.
- Only eat in the designated areas.
- Place all litter in the bins provided.
- When moving inside the school buildings, to walk and never run. Keep to the left when using the corridors.
- Use appropriate language and be considerate of those working around you, please moderate noise levels appropriately.
- Understand bullying, whether verbal or physical, will not be tolerated by the school. If a student is a victim of bullying, or sees someone being bullied, they should talk to an adult as soon as they can.
- Only leave the site with permission. If it is necessary for a student to leave school during the day e.g. for an appointment, inform the attendance officer, provide written permission and sign in/out via Student Services.
- If a student is late for any reason, report to Student Services before going to lessons.
- Stay within the designated areas at breaktimes and lunchtimes. For health and safety reasons, some areas are out of bounds. It is the student's responsibility to be aware of these areas.

Sanctions for unacceptable/disruptive behaviour

Failure to meet expectations will result in a sanction.

We use a level system – L1, L2, L3 and L4 – Level 4 (L4) being the most severe sanction.

Failure to comply with the school sanctions is non-negotiable. The system is based on choices and consequences so the student has the option of “putting things right” at each level.

If a student refuses to follow the sanctions, this is called defiance. If the student is defiant, the “On Call” teacher will be called, the student will be removed from the classroom to the Exit Room. If they continue to be defiant, parents/carers will be called to collect their child and the student will be excluded.

Level 1 (L1) - 30 Second intervention

If a student is disrupting learning and/or the learning of others, the teacher will communicate with the student so that they understand their behaviour is not meeting expectations.

Wherever possible the teacher will do this using a gentle approach, non-threatening, side on, eye level or lower.

- They will tell the student what behaviour is expected.
- They will remind the student of their previous good conduct to prove they can make good choices.
- They should then walk away from the student, allowing time for the student to decide what to do next.

Times where this might not be possible are if the teacher is addressing the whole class or they are working with another student across the room. Therefore, verbal or non-verbal communication may be necessary from across the room.

Following this communication, the student is expected to change their behaviour. Defiance will result in a Level 2 sanction.

Level 2 (L2) - Time to change

If the student does not respond to the L1 intervention, the teacher will issue an instruction which changes the situation in the classroom.

This instruction is likely to be one or more of the following:

- Change in seating position/group/task.
- Speaking to the teacher away from the others.
- Time outside the classroom.
- Time placed elsewhere in the department.

This change has to be put in place so that boundaries can be reset, and the learning can continue.

The teacher will:

- State behaviour that was observed and which expectation it contravenes.
- Tell the student they will be sent to the Exit Room if they choose to continue with the behaviour.
- Give the student a final opportunity to re-engage with learning.
- Once again, remind the student of their previous good conduct/attitude/learning and ask them to reflect.
- Record incident as a L2 incident on SIMS.

Again, there are times where it is not possible for the teacher to have this conversation straight away, therefore the student should follow the instruction and the teacher will speak to the student when appropriate.

The student should not challenge this instruction. Defiance will result in a Level 3 - Exit.

Level 3 (L3) - Exit

If all of the above has been put in place but the student has chosen to continue with unacceptable behaviour, they will be Exited.

Exit means a student will be isolated for a period of time in the Exit Room and expected to attend an Exit Detention after school.

This is because their behaviour is:

- Preventing the teacher from teaching the group.
- Preventing others from learning.

The Exit Room (L16)

The Exit Room is staffed by a member of SLT, Head of House or a Head of Department in their absence.

The student will remain in the isolation room until the end of the session.

Session 1 – AM Registration, Lesson 1 and Lesson 2

Session 2 – Lesson 3 and Lesson 4

Session 3 – PM Registration and Lesson 5

If a student receives a second Exit in a day, they will remain in isolation until the end of the day.

If the member of staff in the Exit Room believes the student is not ready to return to lessons, they reserve the right to keep the student in the room until they are considered “ready to learn”. This could be longer than one session.

This incident will be recorded as a Level 3 incident on SIMS.

Exit Detentions (L16)

Following their time in the Exit Room, the student is expected to attend an Exit Detention.

The Exit Detention will take place as soon as possible on either Tuesday, Wednesday or Thursday. Parents/carers will receive at least 24 hours’ notice by text and email.

The student must report to L16 by 3.20pm. Wherever possible an “On Call” member of staff will pick them up from Lesson 5.

The detention is 40 minutes long, 3.20pm - 4.00pm.

During the detention, the class teacher (or Head of Department in their absence) will speak to the student to restore the relationship and reset boundaries. This conversation will be recorded and this document will be placed on the Insight Portal so parents/carers are aware of what was said.

If their time in the Exit Room and Exit Detention is completed as instructed, the student will be able to return to lessons without further sanction.

Examples not for Exiting but other action

- Unruly entrance to classroom at the beginning of the lesson.
- Not completing enough work.
- Off task → not disruptive.
- Not completing homework.
- Not having equipment.
- Being late.
- Swinging on chair.

Teachers may resolve these problems by issuing a breaktime, lunchtime or department detention, phone call home or a move to a neighbouring classroom/workspace. They will record the problem appropriately on the system.

Behaviour Expectations in the Exit Room and Exit Detention

Students are expected not to communicate with other students in the room.

Communication is considered to be talking, deliberate non-verbal communication, writing notes/passing messages, laughing at defiant behaviour of others and/or deliberately making noise e.g. unnecessary persistent tapping on the desk.

Consequences of Poor Behaviour in the Exit Detention

If a student is communicating with another student, they will receive the following warnings before a text is sent to say the detention was not successful and will need to be repeated during the next available slot.

Warning 1 – Reminder of the “no communication” rule

Warning 2 – Green card

Warning 3 – Yellow card

Red card – detention re-arranged. Text sent to parent/carer.

Consequences of Poor Behaviour in the Exit Room

The same “card” system will be used as in the Exit Detention, except:

Red card = EXTERNAL EXCLUSION for the remainder of that day and the following school day.

- The student will be removed from the room by a member of SLT.
- A phone call will be made by a member of the Student Services team to the parent/carer.
- The parent/carer will be expected to pick their child up within an hour.
- The student will be expected to leave the site without fuss. If there is further disruptive behaviour or defiance the exclusion may be extended.
- **There will not to be an opportunity for the incident to be discussed with parents/carers at the time of pick up.** This is because the situation was unplanned and has already caused a lot of disruption to the school day. We expect parents/carers to be supportive at this stage, recognising the amount of effort that has been made to avoid this situation.
- Parents/carers will be given a time for a “return from exclusion meeting” with a member of SLT, where they will be expected to attend along with their child.
- This meeting will provide the opportunity for the incident to be discussed so that the student can return to learning as quickly as possible.
- Following this meeting, the student will be placed on report so that the tutor and parents/carers can monitor the return.
- If the report shows further concern the parents/carers will be called back to another meeting where they will be placed “on” or “up” the behaviour stages.

Specific behaviour issues

Issue	Consequence
Verbal or physical abuse of staff <ul style="list-style-type: none"> • Swearing at staff • Pushing past staff • Rudeness and name calling • On-line abuse 	<p>This is against the core values of our school community. Staff who are victims or witness an incident should report to their SLT link or the Designated Safeguarding Lead.</p> <p>On-line abuse should be reported immediately by the member of staff to the Designated Safeguarding Lead. Staff should save and share copies of the abuse. Following the instruction of SLT, the student support team will collate statements of all involved and pass on appropriate CCTV footage or on-line activity.</p> <p>The Head of House is made aware by SLT on the appropriate action (loss of social time, isolation, fixed term exclusion or permanent exclusion, police or social care involvement). Parents informed by Head of House.</p>
Use of the mobile phone	<p>First offence – confiscated for the remainder of the day. Second offence – confiscated for 1 week. Parents/carers informed by Head of House.</p>
Truancy	<p>Students may only be out of lessons with the written permission of a member of staff. If a student breaks this rule and is out of a lesson for 10 minutes or more, this will immediately result in a referral to the Head of Department or Head of House and the student will lose an equivalent amount of their social time or be expected to make up the time after school.</p> <p>Under 10 minutes and the issue should be dealt with by the class teacher.</p>
Defiance <ul style="list-style-type: none"> • Refusal to follow a reasonable request • Walking away from a member of staff 	<p>This is against the core values of our school community. Staff who witness the incident should report to the “on call” teacher or duty teacher who will inform the Head of House and SLT.</p> <p>If out of lessons, the Student Services team collate statements of all involved and view appropriate CCTV footage.</p> <p>This behaviour will result in isolation and an after school detention. It could result in exclusion.</p>
Violent or dangerous behaviour <ul style="list-style-type: none"> • Fighting • Threatening behaviour 	<p>This is against the core values of our school community. Staff or students who witness the incident should report to Student Services and the “on call”/duty teacher.</p> <p>Aggressor and victim are kept apart by Student Services. This may involve isolation.</p> <p>Student Services collate statements of all involved and view appropriate CCTV footage.</p> <p>Head of House is made aware and decides, with support of SLT, on the appropriate action. (Loss of social time, isolation, fixed term exclusion or permanent exclusion).</p> <p>Parents/carers of the aggressor and victim are informed by the Student Services team.</p> <p>Assault is against the law, and may result in permanent exclusion. The crime may be reported to the police.</p>

<p>Deliberate damage to or theft of property</p> <ul style="list-style-type: none"> • Vandalism (windows, doors, ICT equipment, displays, toilets etc.) • Individual belongings 	<p>Vandalism and theft are against the law, and may result in permanent exclusion. CCTV footage may be used to identify the crime. The cost of repairing vandalism will be charged to the culprit(s). The crime may be reported to the police.</p>
<p>Exam Misconduct</p>	<p>Students will be placed in isolation for the remainder of the exam period and will be subject to the law if the misconduct takes place during public examinations.</p>
<p>Possession or use of alcohol or drugs</p>	<p>This is against the law, and will result in permanent exclusion except in exceptional circumstances. Students will be searched if an adult has reason to believe that they may be in possession of banned substances. Refusal may involve the police. Any items will be confiscated, destroyed or handed to the police who are in any event likely to be informed.</p>
<p>Smoking or vaping</p>	<p>Smoking/vaping is not permitted anywhere on the school site. If a student is seen smoking/vaping or has the clear intent to smoke/vape on the site, this will result in either a fixed term exclusion or isolation. Students will be searched if an adult has reason to believe that they may be in possession of banned substances. Refusal may involve the police. Any smoking or vaping paraphernalia will be confiscated and returned to the parent/carer upon collection.</p>
<p>Possession or bringing in a weapon or dangerous item onto the school site</p>	<p>This is against the law, is extremely dangerous and may result in permanent exclusion. Students will be searched if an adult has reason to believe that they may be in possession of such items. Refusal may involve the police. Any items will be confiscated, returned to the parent/carer upon collection or handed to the police who are in any event likely to be informed.</p>
<p>Deliberate setting off of the fire alarm</p>	<p>This is against the law, causes significant disruption to the whole school, and will result in a fixed term exclusion.</p>
<p>Bullying</p> <ul style="list-style-type: none"> • Physical or verbal abuse of others • Offensive use of social media 	<p>Sanctions will be applied in line with the school's anti-bullying and equalities policy.</p>
<p>Prejudicial behaviour</p> <ul style="list-style-type: none"> • Prejudicial language directed at a person based on their race, colour, disability, sex or gender • Harassment • Inappropriate jokes • Insults/name-calling • Inciting negativity 	<p>Sanctions will be applied in line with the school's anti-bullying and equalities policy.</p>

Choices and Consequences

At Chew Valley School we believe **learning comes first** and we value **mutual respect and positive relationships**

