



# LIGHTHOUSE SCHOOLS PARTNERSHIP

## In-Year Admission Application Form

**This Application Form must only be used in order to apply for a place required during the academic year at one or more of the schools affiliated to the Lighthouse Schools Partnership**

- In-Year admission applications are co-ordinated across the Lighthouse Schools Partnership. Therefore you may indicate more than one preference on this application Form and return it to your most preferred school (Full contact details are set out at the end of this application Form). You may also apply to other schools which are not members of LSP but you should do so using their own application forms.
- Please complete one Application Form per child and enter all the required information.
- A decision will be issued to the applicant in writing within 10 school days of receipt of the completed Application Form.
- Applicants are encouraged to refer to the Lighthouse Schools Partnership Admission Arrangements before completing this Application Form (the Admission Arrangements are available to download from the school websites or upon request).

### Section 1: Your requirements

**The Lighthouse Schools Partnership** Please indicate one or more schools in order of preference 1,2,3 etc.

<b>Backwell &amp; Nailsea area</b>	
Backwell School	
Backwell CE Junior School	
West Leigh Infant School	
Flax Bourton CE Primary School	
Yatton Infant School	
Yatton CE Junior School	
Northleaze CE Primary School	
Grove Junior School	
Hannah More Infant School	
Wraxall CE Primary	
<b>Chew Valley area</b>	
Chew Valley School	
Bishop Sutton Primary School	
Stanton Drew Primary School	
East Harptree CE Primary School	
Ubley CE Primary School	
Winford CE Primary School	

In which Year Group is this place required?

On what date is this place required? (dd/mm/yyyy)

School use only: Insert the date on which this application was received at the school

<b>Portishead area</b>	
Gordano School	
High Down Junior School	
High Down Infant School	
Portishead Primary School	
St Mary's Church of England Primary School	
St Peter's Church of England Primary School	

**Section 2: Your Child's details (the child who is the subject of this application)**

Please enter the required detail or circle 'Yes' or 'No' throughout

First Name		Middle Name(s)	Last Name
Male	Female	Date of Birth (dd/mm/yyyy)	Registered Nationality

Please enter the home address at which your child lives for the 'majority' of his/her time (for more than 2.5 school days per week)

How long has he/she lived at this address?	Enter:	Years	Months
			Weeks
Are there any formal shared residency arrangements in place for your child?		Yes	No

**Please note:** If your family is currently moving house and you would like your child's future home address to be taken into account for admission purposes, you must enclose with this application a copy of the legal 'Exchange of Contract' document or a Tenancy agreement (minimum six month) signed by the landlord.

Does this child have European Economic Area Citizenship? (this will apply if he/she resides in the European Economic Area, which includes Great Britain)	Yes	No	
Is this child a 'Looked After Child' - a child in the care of a Local Authority?	Yes	No	
Is there an adoption, child arrangements or special guardianship order in place?	Yes	No	
Does he/she have an Education Health and Care Plan (EHCP) in place or agreed at the time of application which names a specific school?	Yes	No	
Does this child currently have a sibling attending any of the schools you are applying for? <small>Refer to the published Admission Arrangements for the definition of 'sibling'</small>	Yes	No	
If 'Yes' enter below the details of a qualifying sibling			
Last Name	First name	DOB: dd/mm/yyyy	School

**Section 3: Supporting Information**

The information that you have provided in sections 1 and 2 will be used to help inform the admission decision. The published oversubscription criteria will be applied if there are more applications received at the same time than there are places available. A place will be offered in the year group requested only where a further admission would not *‘prejudice the efficient delivery of education or the efficient use of resources’* or, where applicable, unlawfully breach the statutory Infant Class Size Limit.

If a place **can** be offered, the information you provide below will help the Admissions Committee to determine any specific support your child will require on joining the school.

If a place **cannot** be offered and your child is not on roll or attending a school at the time of application, the information you provide below will help the Admission Authority to identify whether he/she qualifies against one or more of the criteria set out in the North Somerset Council Fair Access Protocol. Where this is the case, the Admission Authority will refer your application to this council in order that an officer might engage with you and help secure a suitable educational placement without undue delay.

The Admission Authority or an appointed agent may contact you to discuss the information you provide, in order that your circumstances are clear and that you are be supported as fully as possible throughout the In-Year admissions process.

<b>Is he/she currently on the roll of a United Kingdom school?</b>	<b>Yes</b>	<b>No</b>
<b>If YES, please provide the name of this school</b>		
<b>If NO, when did he/she last attend school?</b>	Enter month/year	
<b>Is he/she designated as a registered carer for another person?</b>	<b>Yes</b>	<b>No</b>
<b>Is he/she entitled to a Pupil or Service premium?</b>	<b>Yes</b>	<b>No</b>
<b>Does he/she have any special educational need, disability or medical condition that the school should be aware of ?</b>	<b>Yes</b>	<b>No</b>
	You may be contacted	
<b>Does he/she have a registered support worker?</b>	<b>Yes</b>	<b>No</b>

Are there any other factors that you would like the Admission Authority to be aware of?

**Section 4: Applicant Details** (the applicant is the person completing this form)

Please enter the required detail or circle ‘Yes’ or ‘No’

<b>First Name</b>	<b>Last Name</b>		<b>Title</b>
<b>Your relationship to this child</b>	<b>Parent</b>	<b>Carer</b>	<b>Other</b>

<b>Do you live at the same address as the child you are applying for</b>	<b>Yes</b>	<b>No</b>
<b>If 'No' then please provide your full address (include post code) for communication purposes</b>		

<b>Land line telephone number</b>	<b>Mobile number</b>	<b>Email address</b>

**Section 5: Declaration and Signature**

This application will not be processed unless signed and dated by the applicant (if submitting by email insert an electronic signature. By submitting this Application Form, the applicant confirm that:

The applicant is legally responsible for the child concerned or that he/she has appropriate consent from the legally responsible party to submit this school place application
The information provided on this application form (and any supplementary information that may be provided in support of this application) is accurate to the best of the applicant's knowledge and not intended to mislead in any way.
The offer of a school place may be withdrawn if any of the information provided in conjunction with this application is subsequently found to be intentionally misleading or false.
Where this application is submitted as an attachment to an email, the applicant agrees and accepts full responsibility for the child's information being submitted via a non-secure email platform (subject to the conditions and requirements of the data Protection Act 1988). If this is unacceptable, this Application Form should be completed and submitted as a paper copy, to be posted or hand delivered
The information provided may be shared by the Admission Authority to the extent that is necessary to determine the school admission decision, subject to the requirements of the Data Protection Act 1988.
He/she is aware of the In-Year admission application process set out in Section 3 of the Admission Authority's published Admission Arrangements.

<b>Applicant's Signature</b>	<b>Date: day/month/year</b>

Gordano School St Mary's Road Portishead North Somerset BS27 3AQ Telephone: 01275 842606 Email: mailbox@gordanoschool.org.uk Academy website: <a href="http://www.gordanoschool.org.uk">www.gordanoschool.org.uk</a>	High Down Infant and Junior Schools Down Road Portishead North Somerset BS20 6DY Telephone: Infant 01275 843969 Email: office@highdownschools.org Academy website: <a href="http://www.highdownschools.co.uk">www.highdownschools.co.uk</a>
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<p>Portishead Primary School  Station Road  Portishead  North Somerset BS20 7DB  Telephone: 01275 843360  Email: school.office@portisheadprimary.co.uk  Academy website: <a href="http://www.portisheadprimary.co.uk">www.portisheadprimary.co.uk</a></p>	<p>St Mary's Church of England Primary School  Church Road  Portbury  North Somerset BS20 7TR  Telephone: 01275 372066  Email: stmarys.pri@n-somerset.gov.uk  Academy website:  <a href="http://www.stmarysprimaryportbury.co.uk">www.stmarysprimaryportbury.co.uk</a></p>
<p>St Peter's Church of England Primary School  Halletts Way  Portishead  North Somerset BS20 6BT  Telephone: 01275 843142  Email: stpeters.pri@n-somerset.gov.uk  Academy website: <a href="http://www.st-peters.n-somerset.sch.uk">www.st-peters.n-somerset.sch.uk</a></p>	<p>Backwell School  Station Road  Backwell  Bristol  BS48 3BX  Telephone: 01275 463371  Email: mailbox@backwellschool.net  Academy website: <a href="http://www.backwellschool.net">www.backwellschool.net</a></p>
<p>Backwell CE Junior School  Church Lane  Backwell  Bristol  North Somerset  BS48 3JJ  Telephone: 01275 462632  Email: enquiries@staff.backwell.n-somerset.sch.uk  Academy website: <a href="http://www.backwellfederation.co.uk">www.backwellfederation.co.uk</a></p>	<p>West Leigh Infant School  Westfield Drive  Backwell  BS48 3NG  Telephone: 01275 463274  Email: enquiries@staff.westleigh.n-somerset.sch.uk  Academy website: <a href="http://www.backwellfederation.co.uk">www.backwellfederation.co.uk</a></p>
<p>Flax Bourton CE Primary School  Station Road  Flax Bourton  Bristol  BS48 1UA  Telephone: 01275 464468  Email:  jane.bennett@flaxbourton.n-somerset.sch.uk  Academy website:  <a href="http://www.flaxbourton.n-somerset.sch.uk">www.flaxbourton.n-somerset.sch.uk</a></p>	<p>Yatton Schools  High Street  Yatton  Bristol  BS49 4HJ  Telephone: 01934 833524  Email: office@yattonschoools.co.uk  Academy website: <a href="http://www.yattonschoools.co.uk">www.yattonschoools.co.uk</a></p>
<p>Northleaze CE Primary School  Brook Close  Long Ashton  Bristol  BS41 9NG  Telephone: 01275 540077  Email: school@northleazeprimary.org.uk  Academy website:  <a href="http://www.northleaze.n-somerset.sch.uk">www.northleaze.n-somerset.sch.uk</a></p>	<p>The Whiteoak Academies of Hannah More Infants  and Grove Juniors  Whiteoak Way  Nailsea  Bristol  BS48 4YZ  Telephone: 01275 851127  Email: school@hannahmoreandgrove.co.uk  Academy website: <a href="http://www.hannahmoreandgrove.co.uk">www.hannahmoreandgrove.co.uk</a></p>

<p>Wraxall CE Primary School  Bristol Road  Wraxall  North Somerset  BS48 1LB  Telephone: 01275 854216  Email: <a href="mailto:office@wraxallprimary.co.uk">office@wraxallprimary.co.uk</a>  Academy website: <a href="http://www.wraxallprimary.co.uk">www.wraxallprimary.co.uk</a></p>	<p>Chew Valley School  Chew lane  Chew Magna  Bristol  BS40 8QB  Telephone: 01275 332272  Email: <a href="mailto:enquiries@chewvalleyschool.co.uk">enquiries@chewvalleyschool.co.uk</a>  Academy website: <a href="http://www.chewvalleyschool.co.uk">www.chewvalleyschool.co.uk</a></p>
<p>Bishop Sutton Primary School  Wick Road  Bishop Sutton  BS39 5XD  Telephone: 01275 332817  Email: <a href="mailto:bsps@bishopsuttonstantondrew.co.uk">bsps@bishopsuttonstantondrew.co.uk</a>  Academy website:  <a href="http://www.bishopsuttonstantondrew.co.uk">www.bishopsuttonstantondrew.co.uk</a></p>	<p>Stanton Drew Primary School  Upper Stanton  Stanton Drew  Bristol  BS39 4EQ  Telephone: 01275 332820  Email: <a href="mailto:sdps@bishopsuttonstantondrew.co.uk">sdps@bishopsuttonstantondrew.co.uk</a>  Academy website:  <a href="http://www.bishopsuttonstantondrew.co.uk/">www.bishopsuttonstantondrew.co.uk/</a></p>
<p>East Harptree CE Primary School  Church Lane  East Harptree  Bristol  BS40 6BD  Telephone: 01761 221492  Email: <a href="mailto:office@eastharptreeprimary.org.uk">office@eastharptreeprimary.org.uk</a>  Academy website: <a href="http://www.eastharptreeprimary.org.uk">www.eastharptreeprimary.org.uk</a></p>	<p>Ubley CE Primary School  The Street  Ubley  Bristol  BS40 6PJ  Telephone: 01761 462654  Email: <a href="mailto:Ubley_pri@bathnes.gov.uk">Ubley_pri@bathnes.gov.uk</a>  Academy website: <a href="http://www.ubley.bathnes.sch.uk">www.ubley.bathnes.sch.uk</a></p>
<p>Winford CE Primary School  Felton Lane  Winford  Bristol  BS40 8AD  Telephone: 01275 472730  Email: <a href="mailto:office@winford.n-somerset.sch.uk">office@winford.n-somerset.sch.uk</a>  Academy website: <a href="http://www.winford.n-somerset.sch.uk/">www.winford.n-somerset.sch.uk/</a></p>	