

CHEW VALLEY SCHOOL SOCIETY (PTA)

Annual General Meeting

Wednesday 22nd October 2025

6.45pm. The Library, Chew Valley School

1. In Attendance

Claire Dellbridge (CD), Deborah Elsom (DE), Bryony Skipworth (BS), Carole Reed (CR), Vicky Gallett (VG)

Apologies

Christine (Chrissie) Graham, Lizzie Langdon, Kate Miller, Ann Booker, Karen Heverin

2. Acceptance of Minutes of last year's meeting

The minutes were accepted as a true and accurate record.

3. Chair's Report

Thank you all for taking the time to join us this evening.

I'd like to start with quite a long list of thank yous as we've had quite a few long standing members step down at the end of this year for a number of personal reasons, not least because their children have moved on from the school! These people aren't actually here to hear their thank yous but all their hard work needs to be acknowledged:

Laura Cannon – Laura has been a huge driving force on the Committee since I joined a couple of years ago and basically kept everything going (along with Deb) when we were without a number of key committee positions in 2023-24. It is due to her organization and positivity that a number of people then felt in a position to step up for the 2024-25 academic year because she had calmly made everything look very manageable! Even this year when stepping back, she still managed to write the whole of the quiz, one of our big two fundraisers of the year. Laura's input will be massively missed

Ruth Donlevey – Ruth has been an active member of the committee for a number of years and notably, even when she couldn't personally attend events, was always offering to supply freshly baked cakes for sale!

Lu Willson – Lu managed the 500 Club drawers in previous years, an important income stream for us.

Kate Alvis – Kate agreed to take on the Secretary role for the 24-25 academic year. She unfortunately has had to step away for personal reasons but we are hoping to still see her at events.

All of their inputs will be missed!

And thank yous to those that continue to work with us:

Thanks to all the staff at Chew Valley School, but special mentions for

Facilities team for helping us set up and tidy away after events,

Reception for facilitating the expansion of our pre loved uniform offering,

Catering for letting us use the kitchen as a serving space at events

Natalie Lane for carrying out various website update requests

And of course the Senior Leadership Team.

A BIG thank you to the committee for all their hard work, efforts and support last year but especially Deborah Elsom, who does SO much to support us, she goes way above and beyond the duties of Treasurer!

Thanks to Kate Miller for taking on the monthly 100 Club draw, to Julie Seeley who sorts out the school side of the committee.

And to the team, Chrissie Graham, Bryony Skipworth, Ann Booker, Carole Reed, Lizzie Langdon, Vicky Gallett.

The Society's Vision

-  Support our children's education.
-  Support the teachers.
-  Support the school.

Last Year's Overview

We've had some very successful events with lots of helpers this year.

January's Bingo night was a huge hit – a sell out with a waiting list. Chrissie's introduction of a booking system on Eventbrite worked well for keeping tabs on numbers and also to drive up interest with people seeing how popular it was and wanting to be involved as well to the point that we had to run a waiting list for tickets. There was some concern that as people weren't pre paying we might have an issue with no shows but this didn't prove to be the case and the hall was packed (approx. 140 people).

This was followed in March with our annual Quiz which was also well attended and a lot of fun. There was room for more teams though so it would be great to try and make this a sell out this year too!

The **pre-loved uniform sales** continue to be a big earner for us.

We have done a few in person events with the Y7 induction evening being a very important one to encourage new parents to purchase all their uniform needs from us. It was so successful that we sold out of the smallest sizes and most of our Moreton and Hauteville stock. Curiously Rodney and Bilbie parents were less engaged!

We also held a stall at Harvest Home and sold nearly £300 of stock as well as raising the profile of what we are doing.

CD did some work with the Climate Action team early in the year to sort the stock and try an ordering system so that parents can also access items without having to come in person to events. The team also rang the uniform supplier in Wells to ask that they stop embroidering names onto PE kit as it makes it harder to pass on.

It has proved tricky to work regularly with the Climate Action group on this as they have so many projects on going but it did prove that there is a steady demand for items. Money has been invested in sturdy storage boxes and the site team have kindly provided us with a larger storage area that is much easier to access. Orders are regularly being emailed in and the level of donations has increased significantly as parents become more aware of the pre loved shop. The uniform section of the website has been updated to sign post parents to us. The ordering system has brought in well over £250 to date.

The 500 Club continues monthly and is a good regular fundraiser, efforts have been made to push signing up to the scheme at all events but more would be great so a continued focus on publicity to existing parents this year to increase numbers is still needed.

We've also continued to run bars at numerous school events throughout the year and it would be great if any members of the committee are keen to drive additional events.

Support To The School

In the last year we have supported a wide range of requests including:

Outdoor education equipment (compasses and tents), WW2 Workshop, SEN equipment, Enrichment week support, an Author visit and Maths, Geography and PSRE Text books.

We currently have a healthy balance of £19,000 in our account, so welcome more applications from the school in the coming year.

4. Treasurer's Report

We have had another successful year of fundraising with net income £12,209.71 compared to £13,764.05 in 2023/24.

The 500 club remains our biggest earner at £2736 with 10k donations of £3,103.41.

The bingo night proved very popular with a net profit of £1,202.37.

Successful bids paid to the school were £15,823 compared to £19,167 in 2023/24.

Please see the accounts below for more details.

We currently have reserves of £18,280.18 in the bank accounts.

Bids already agreed total £3,085

Ringfenced funds of: £477.56 for the Drama dept,
 £243.86 Music dept and
 £62.24 Library dept
 £425.47 Marmion House

So funds available to spend currently are £13,986.34 before any more fundraising activities.

Recommend that we continue to push the bids in school to spend as much of the reserves as possible for the benefit of the students. A balance of £5k in reserve would be a recommendation.

CHEW VALLEY SCHOOL PTA ANNUAL ACCOUNTS **1ST SEPTEMBER 2024 TO 31ST AUGUST 2025**

23/10/2025

OPENING BALANCE	£22,527.58
CURRENT ACCOUNT	£22,177.58
PETTY CASH	£350.00
500 CLUB	

CLOSING BALANCES	£18,530.18
CURRENT and DEPOSIT AC's	£18,280.18
PETTY CASH	£250.00
500 CLUB	

ACTIVITY			
EVENT	EXPEND	INCOME	P/L
500 CLUB	-£20.00	£2,756.00	£2,736.00
BINGO	-£300.63	£1,503.06	£1,202.37
QUIZ	-£154.62	£558.83	£404.21
SCHOOL EVENTS	-£561.00	£1,772.46	£1,211.46
UNIFORM SALES	£0.00	£1,003.70	£1,003.70
MARMION HOUSE	£0.00	£1,028.45	£1,028.45

DONATIONS OUTGOING TO SCHOOL	
Drama	£670.12
Exams Assist	£895.00
Fencing PE	£850.00
Plants Marmion House	£121.31
Furniture Marmion House	£5,107.53
Motherboard Drama	£272.28
Books library	£57.09
Art Trimmer	£293.98
Maths Calculators	£119.50
Maths Textbooks	£434.19
Compass Pack DfE	£425.60
Textbooks Geography	£884.00
Books library	£38.47
Furniture Marmion House	£374.98
Art Screens	£234.90
Workshop Knife Crime	£200.00
Books RE	£402.75
Tents DofE	£1,500.00
Coaches Enrichment	£245.00
Bugfest	£685.00
Author Visit	£544.88
Widget SEND	£295.00
Coach Enrichment	£245.00
Chepstow Talk	£800.00
TOTAL DONATIONS TO	£15,823.18

TOTAL	-£1,036.31	£8,622.50	£7,586.19
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DONATIONS INCOMING TO SCHOOL SOCIETY	
DONATIONS	£0.00
DONR	£0.00
EASY FUNDRAISING	£354.67
GIFT AID	£343.17
STANDING ORDERS	£720.00
RACE NATION SS & 10K	£3,103.41
AMAZON SMILE	£0.00
MISC - CREDIT INTEREST	102.27
TOTAL	£4,623.52

OTHER EXPENDITURE	
INSURANCE	£162.00
Petty cash adjustment	-£50.00
Uniform boxes	£171.93
TOTAL OTHER EXPENDITURE	£383.93

TOTAL INCOME	£12,209.71
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TOTAL EXPENDITURE	£16,207.11
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5. Re-Election/ Election of officers

- Chair (Joint): Claire Dellbridge nominated by DE, seconded by VG
- Chair (Joint): Christine (Chrissie) Graham nominated by DE, seconded by VG
- Treasurer: Deborah Elsom nominated by CD, seconded by BS
- Secretary: Carole Reed nominated BS, seconded by DE
- Vice Chair: Bryony Skipworth nominated by CD, seconded by VG
- 500 Club coordinator: Kate Miller nominated by CD, seconded by VG
- Committee Member without portfolio: Vicky Gallett nominated by CD, seconded by BS

Welcome to the new committee.

6. Any Other Business

It was agreed that, as Co-Chairs, Christine Graham and Claire Dellbridge should be made full signatories on all society bank accounts at NatWest. Deborah Elsom, as current signatory, to organise the relevant paper work.

Chrissie's ex manager has kindly agreed to audit our accounts again this year.

A new web form for applications for funding has been created to simplify and streamline the application process. CD to send link to be sent to Julie Seeley for dissemination to all staff.

Ideas for making signing up to the 500 club easier were discussed, including potentially putting out the forms on chairs at the Y7 induction evening

CD and BS to be signed up as additional witnesses for monthly 500 club draws

Provisional dates for events suggested: Friday January 30th Bingo, Friday March 20th Quiz (both to be suggested to the school initially).

Ideas for increasing uptake of the quiz were discussed including potentially encouraging teams of students to come along.

The idea of holding a second bingo night in the school year was put forward. Initial thoughts are that the summer term might not be ideal with exams, activities weeks etc. A September 2026 Bingo night was proposed with most of the planning to take place prior to the end of term so that we hit the ground running next school year. To be discussed further.

Date of Next AGM

The date of the next AGM will be as always held in Term 1 2026 – date TBC